

Trident Awards Products and Prices 2023 - 2024

Contents

- 1. Introduction..... 1
- 2. Centre Application Fee..... 1
- 3. Registration fees and Resources 2
- 4. Additional Charges 3
- 5. Invoicing Policy 4
- 6. Payments..... 5



1. Introduction

This document contains information on LASER Trident Awards products and prices for 2023-2024. It lists all prices relating to Ofqual regulated qualifications in the security industry offered under the Trident Awards brand. Prices relating to other Ofqual regulated qualifications and unregulated provision and prices relating to Access to HE Diplomas regulated by QAA can be found on the [LASER website](#).

The products and prices published in this document are effective from 1 August 2023 to 31 July 2024, and are accurate at the time of publication. It is the responsibility of the approved centre to ensure the most up-to-date version of this document is in use. In the event of non-payment of accounts LASER reserves the right to suspend registrations, withhold certificates and withdraw centre approval.

LASER Trident Awards is a registered charity whose mission is to transform people's lives through the recognition of their learning and achievement. We reinvest any profits we make into our organisation, and can therefore keep our prices as low as possible to support our centres and learners, and we do not have shareholders drawing dividends from profits. Furthermore, our prices DO NOT have VAT added – all prices listed are the actual prices you will pay.

Please [contact us](#) if you have any questions about our products and prices.

2. Centre Application Fee

Application Fee <i>(at point of application)</i>	
Includes evaluation of the centre's ability to deliver LASER's Ofqual regulated qualifications in the security sector offered under Trident Awards brand, including meeting all SIA requirements, and policies and procedures for assessment and examination, internal quality assurance, curriculum planning and administration. The application fee is non-refundable in the event a centre withdraws its application or has its application turned down	
Currently approved by another Awarding Organisation for SIA licence-linked qualifications and has evidence of this	£399
Not currently approved by another Awarding Organisation for SIA licence-linked qualifications	£550

Please note that centres which offer Ofqual regulated/unregulated provision, AND Access to HE Diplomas, will only be charged an application fee once, and subsequently one annual approval fee per year.

Annual Centre Approval Fee <i>(for approved centres)</i>	
Charged once annually for approved centres offering Ofqual regulated and/or unregulated provision. It is calculated on a pro rata basis for year 1 from the date a new centre is approved, and from 1 August to 31 July in subsequent years. This fee is non-refundable even in the event a centre withdraws from approval part way through the year.	£460



3. Registration Fees and Resources

Qualification	Registration Fee per Learner
LASER Level 2 Award for Door Supervisors in the Private Security Industry	£40
LASER Level 2 Award for Security Officers in the Private Security Industry	£40
LASER Level 2 Award for CCTV Operators (Public Space Surveillance) in the Private Security Industry	£40
LASER Level 2 Award for Cash and Valuables in Transit (CViT) Operatives in the Private Security Industry	£40
LASER Level 2 Award for Security Officers in the Private Security Industry (Top up)	£18
LASER Level 2 Award for Door Supervisors in the Private Security Industry (Top up)	£18
First re-sit fee	Free
Subsequent re-sit fees	£16
Unit Price (per unit) If learner not resitting and not taking whole qualification. Physical intervention may only be delivered as a stand-alone unit if the learner holds a current relevant SIA licence or qualification achieved within the past three years.	£17
LASER Level 3 Award in Emergency First Aid at Work	£6
LASER Level 3 Award in First Aid at Work	£11
<i>NB: LASER qualifications but equally suitable for learners working in or wanting to take up a career in the Private Security Industry.</i>	

No refunds can be given for voided exam papers.

Online Training and Assessment	Fee
Proctoring (Invigilation) and Online Assessment <i>This is a fee per candidate per qualification (not per individual exam) for online invigilation of online assessment in addition to the relevant qualification registration fee</i>	£19
First re-sit fee <i>Proctoring (Invigilation) and Online Assessment fee only (per qualification)</i>	£19
Subsequent re-sit fees (per qualification)	Exam Registration and Invigilation Fees apply
Trident E-Learning Courses per qualification (applied to all registrations) <i>These are Distance Learning courses which meet the SIA requirements to reduce course time by one day (and not related to online exams)</i>	£6



Resources	Fee
English Assessment Tool includes Paper and Online <i>One-off fee for unlimited number of learners</i>	£99
Invigilation Techniques Course (maximum 5 delegates per course)	£285

4. Additional Charges

Quality Assurance Visits	
All centres will receive planned routine quality assurance visits and unannounced visits every year for which there is no charge.	Free
Additional visits, meetings and/or support sessions may be requested by your centre, tailored to your requirements, or may be required by LASER if issues are identified.	£300 per visit plus travel expenses
If training/examinations are not taking place in the notified venue, or other malpractice/maladministration is identified, when a visit is carried out.	£350 per visit plus travel expenses
Appeals or investigations requiring a visit to a centre.	£350 per visit plus travel expenses
Printed Paper Certificate or Replacement Certificate Fee <i>(per certificate)</i>	
Where a centre or learner requires a printed paper certificate. <i>(E-Certificates are included within the qualification fee.)</i>	£30
Where requested by the learner, or due to errors by the centre. <i>Please note that the replacement certificate will only be issued once full payment has cleared through our bank, and a £20 charge will be made for overseas postage.</i>	£30
Request for Re-Marking of Learner's Examination <i>(per paper)</i>	
May be made by the learner, or the centre on the learner's behalf, in relation to examinations marked by LASER only. LASER will provide a written report but will not provide correct answers or a copy of the learner's marked examination. If the assessment decision is reversed a full refund will be issued. <i>Please note that re-marking will only take place once full payment has cleared through our bank. All requests for re-assessment of centre-marked work must be made directly to the centre.</i>	£35
Consultancy	
Providing expert advice and consultancy service.	£575 per day plus travel expenses
Administration Fee <i>(per occurrence)</i>	
Where necessary, for example if an error is made by a centre which requires corrective action by LASER.	£62
Late Submission Fee <i>(per run)</i>	



For late receipt of examination paperwork.	£32
Centre Address Amendment	
If a centre changes its address as registered with LASER.	£32
Centre Name Amendment	
If a centre changes the name under which it has received LASER approval. A new centre agreement is required to be signed, and a new centre recognition certificate will be issued.	£62
Postage Underpaid by Centre	
If centre underpays postage for example when returning exam papers.	£25 plus actual cost of delivery
Account Maintenance Fee	
If a minimum of 12 qualification registrations are not made within any three month period.	£175
Reapproval Fee	
If a centre has had its approval suspended or temporarily withdrawn eg for failure to comply with required actions, and subsequently has its suspension/temporary withdrawal lifted, within the timescale given. (Not if a centre has its approval permanently withdrawn and/or applies for reapproval at a later date.)	£165

5. Invoicing Policy

An invoice is a document issued to formally request payment for goods or services supplied. The issuing of an invoice indicates that the recipient must settle their account with us according to our payment terms as shown on the invoice.

Invoices will contain the following information:

- The word 'Invoice'.
- A unique reference number.
- The date of the invoice.
- Our company registration details.
- The recipient's name and contact details.
- A description of the goods or services supplied.
- Unit price, where relevant.
- Total amount payable.
- Payment terms, including method of payment.
- A purchase order number or customer reference, where applicable.

Invoices will be issued in a timely manner in relation to goods or services supplied.

Invoices will usually be emailed to the recipient.

Interest will be added to any invoices not paid within the stated terms.

Invoices will be retained for six full years plus the current year.

6. Payments

BACS payment	Free of charge Please quote our invoice number
Credit card payment made by telephone	Free of charge
Debit card payment made by telephone	Free of charge

NB In line with current banking practice we no longer issue or receive payment by cheques.

Whilst we endeavour to maintain our prices throughout the year, please be aware that occasionally it may be necessary to change the price of a particular qualification or service in-year. Centres with approval to deliver a qualification whose price is to be changed in-year will always be advised in advance of any such change.