

# Access Products and Prices 2023 - 2024

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## 1. Introduction

This document contains information on LASER Access products and prices for 2023-2024. It lists all prices relating to Access to HE Diplomas regulated by QAA. It does not list prices relating to unregulated provision and Ofqual regulated qualifications (including those in the security industry offered under the Trident Awards brand), which can be found on the [LASER website](#).

The products and prices published in this document are effective from 1 August 2023 to 31 July 2024, and are accurate at the time of publication. It is the responsibility of the approved centre to ensure the most up-to-date version of this document is in use. In the event of non-payment of accounts LASER reserves the right to suspend registrations, withhold certificates and withdraw centre approval.

LASER is a registered charity whose mission is to transform people’s lives through the recognition of their learning and achievement. We reinvest any profits we make into our organisation, and can therefore keep our prices as low as possible to support our centres and learners, and we do not have shareholders drawing dividends from profits. Furthermore, our prices DO NOT have VAT added – all prices listed are the actual prices you will pay.

Please [contact us](#) if you have any questions about our products and prices.

## 2. Centre Recognition

<b>Application Fee (at point of application)</b>	
This is charged to assess a new centre’s ability to deliver LASER Ofqual/QAA-regulated qualifications and/or bespoke provision and support including Quality, Curriculum Planning and Administration to do this. Recognition is subject to final approval by the LASER Board of Trustees and is non-refundable.	£550
Application fee if transferring from another AVA	FREE
<b>Annual Centre Recognition Fee (for recognised centres)</b>	
Charged annually for established recognised centres and calculated on a pro rata basis for year 1 from the date a new centre gains recognition. Payable only once if a centre offers both Ofqual accredited/bespoke provision, and Access to HE Diplomas.	£460
<b>Higher Education Network</b>	
HEIs may sign up to Laser’s ‘HE Access Network’ to receive information relating to Access Courses and students	FREE

### 3. Registration Fees

Qualification	Registration Fee per Learner
Charge per student per Access Diploma <sup>1</sup>	£168
Late registration fee per student	£22
Transfer of student from one Access qualification title to another; fee per student <sup>2</sup>	£28
Reactivation of registration per student re-registering beyond 2 years from initial Access course start date	£28
Amendment to student unit registration <sup>3</sup> fee per student	£12

### 4. Certification Fees

Certification fees	
Main Access Diploma and Unit/Credit Transcript	Free
Access Certificate and/or Credit Transcript Replacement <i>Please note that the replacement certificate will only be issued once full payment has cleared through our bank.</i>	£30
Amendment to learner's name due to incorrect entry at registration <i>(chargeable if LASER has not been notified by the date of the Final Awards Board)</i>	£12

### 5. Programme Validation Fees

Programme Validation Fees	
Standard re-validation as part of 5 year cycle	Free
Standard validation of new <sup>4</sup> Access Diplomas	£450
Late receipt of Access Validation submission documents from Access provider centre	£90
Cancellation or postponement of validation panel at request of centre or where final documentation not submitted by centre in accordance with current AVA guidelines	£170
In year amendments (under special circumstances) made after students registered on course (usually December onwards)	£112

<sup>1</sup> To be registered by 42 days (end of week 6 of a programme). All registrations valid for 2 years from initial start of course.

<sup>2</sup> This is only permitted in 'exceptional circumstances' please see [guidance](#) for full details & complete Reg2 Form

<sup>3</sup> This is only permitted in 'exceptional circumstances' please see [guidance](#) for full details & complete Reg1 Form

<sup>4</sup> 'New' is defined as an Access Diploma title in a subject area or of a specific type which is not currently offered by the centre. This fee will also be incurred where such 'new' Diplomas are brought to a re-validation panel for existing titles.

## 6. Quality Assurance

Quality Assurance	
Standard quality assurance cycle as required by AVA	FREE
Additional quality assurance visit to centre per visit <sup>5</sup>	£265

## 7. Training and Consultancy

Training and Consultancy	
A separate set of fees will be published for Access specific training. Our standard daily rate for consultancy is as shown, travel and expenses will be charged separately.	Day £575 Half day £300

### Please note:

Whilst we endeavour to maintain our prices throughout the year, please be aware that occasionally it may be necessary to change the price of a particular qualification or service in-year. Centres with approval to deliver a qualification whose price is to be changed in-year will always be advised in advance of any such change.

<sup>5</sup> This fee will be incurred where either the centre requests an additional moderation visit or where the AVA acting on the advice of the external moderator, requires additional moderation activity to assure itself of standards on an Access Diploma.