

Rules of Combination:

To achieve the LASER Level 2 Extended Award for Getting Into Employment the learner must achieve a minimum of 8 credits. 5 credits must be taken from the 2 mandatory units in the Mandatory Unit Group. The remaining 3 credits must be taken from units in the Optional Unit Group.

LASER Unit Code	Ofqual Unit Code	Unit Title	Unit Description	Unit Credit Value	Unit Level
WJB079	H/503/1566	Preparing To Achieve Own Job Goals	Mandatory	2	Level 2
WJB080	M/503/1568	Promoting Yourself And Preparing For A Job Interview	Mandatory	3	Level 2
WJB093	R/502/3558	Creative Thinking	Optional	1	Level 2
WJB083	J/502/3539	Dealing With Your First Days At Work	Optional	1	Level 2
WJD825	Y/506/8341	Effective Thinking	Optional	1	Level 2
WJB097	K/502/3565	Following Instructions	Optional	1	Level 2
WJB096	D/502/3563	ICT For Employment	Optional	2	Level 2
WJB104	Y/502/3562	Managing A Project	Optional	2	Level 2
WJB092	L/502/3557	Managing Information	Optional	1	Level 2
WJB091	F/502/3555	Managing Your Time	Optional	1	Level 2
WJB087	L/502/3543	Organisational Products And Services	Optional	1	Level 2
WJB099	T/502/3567	Planning A Budget	Optional	2	Level 2
WJB088	M/502/3552	Presenting Information	Optional	2	Level 2
WJB089	T/502/3553	Presenting Yourself	Optional	2	Level 2
WJB081	A/502/3537	Problem Solving In A Place Of Work	Optional	2	Level 2
WJB090	A/502/3554	Setting Your Targets	Optional	1	Level 2
WJB100	A/502/3568	Tackling Number Problems	Optional	2	Level 2
WJB094	Y/502/3559	Understanding And Coping With Change	Optional	1	Level 2
WJB095	L/502/3560	Understanding Innovation	Optional	1	Level 2
WJB085	F/502/3541	Understanding Motivation	Optional	1	Level 2

LASER Unit Code	Ofqual Unit Code	Unit Title	Unit Description	Unit Credit Value	Unit Level
WJB086	J/502/3542	Understanding Work Principles	Optional	1	Level 2
WJB084	A/502/3540	Understanding Your Customers	Optional	1	Level 2
WJB098	M/502/3566	Understanding Your Responsibilities In The Workplace	Optional	1	Level 2
WJB101	T/502/3570	Valuing And Supporting Others	Optional	1	Level 2
WJB082	F/502/3538	Working In A Team	Optional	2	Level 2
WJB102	J/502/3573	Working With Managers	Optional	1	Level 2

As well as consulting this document, providers must also check LASER’s essential information regarding the availability of all LASER’s qualifications and units, including withdrawal notifications. LASER’s ‘Qualification and Unit Announcements’ are available on the LASER website.