

Unit Title: Using Time
Unit Level: Entry 2
Unit Credit Value: 1
GLH: 10
LASER Unit Code: WJB274
Ofqual Unit Code: J/504/3466

This unit has 2 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Be able to tell the time to the nearest 15 minutes in practical situations.	1.1	State and record the time in practical situations to the nearest quarter of an hour using: a) analogue clock b) 12 hour digital clock.
2.	Know that the date can be expressed in different formats.	2.1	Record the date using different formats.
		2.2	Give common abbreviations for the months of the year.
		2.3	Sequence events according to their date.

Assessment Guidance:
2.1 At least two different formats.

Additional Information:
NA