

Unit Title:	Manage Resources For Safety And Security At Spectator Events
Unit Level:	Level 4
Unit Credit Value:	10
GLH:	35
LASER Unit Code:	WJH973
Ofqual Unit Code:	M/651/3829

This unit has 8 learning outcomes.

Learning Outcome (The Learner will):		Assessment Criteria (The Learner can):	
1.	Understand how to plan the use of resources.	1.1	Explain the importance of involving stakeholders in planning <b>resources</b> .
		1.2	Identify methods of developing plans which take into account past experience, trends and developments and factors likely to affect the use of <b>resources</b> .
		1.3	Explain how and why to obtain specialist advice and guidance in relation to the provision of specialist <b>resources</b> for mitigating threats such as terrorism.
		1.4	Explain how to prepare plans that are consistent with their organisation's objectives, policies and legal requirements including supply chains.
		1.5	Identify methods of presenting plans to stakeholders in an appropriate and timely manner.
		1.6	Identify and explain negotiation techniques in detail.
2.	Understand how to obtain resources.	2.1	Identify basic principles and processes of cost benefit analysis.
		2.2	Describe the procedure for requesting and obtaining <b>resources</b> in your area of responsibility.
		2.3	Explain the importance of revising plans and updating <b>stakeholders</b> accordingly.
3.	Understand how to ensure the availability of resources.	3.1	Explain methods of identifying the supplies needed.
		3.2	Explain how to ensure supplies meet with relevant published standards, including prompt response to changed circumstances.
		3.3	Describe the procedures to follow when selecting from a range of suppliers to ensure adequate competition and continuity of supplies.
		3.4	Explain why monitoring supplies at appropriate intervals is important.
		3.5	Identify the procedures for business continuity of the supply chain.
		3.6	Describe their organisation's requirements for <b>resources</b> .
		3.7	Explain the importance of balancing the event's requirements and organisational requirements.
		3.8	Identify methods of dealing with problems with supplies and supply chains.

		3.9	Explain about record keeping in managing supplies and suppliers.
		3.10	Explain the importance of continuously monitoring the quality of <b>resources</b> .
4.	Understand how to monitor the use of resources.	4.1	Explain the importance of taking prompt corrective action to deal with deviations from plans.
		4.2	Identify methods of monitoring the use of <b>resources</b> against agreed plans.
		4.3	Describe the mitigating actions to take when dealing with deviations from plans
		4.4	Explain the importance of confidentiality in record keeping in accordance with current legislation.
5.	Plan the use of resources.	5.1	Ask <b>stakeholders</b> to provide information about the resources required.
		5.2	Develop plans that make the best use of resources.
		5.3	Obtain specialist advice and guidance in relation to the provision of specialist resources for mitigating threats.
		5.4	Prepare plans that are consistent with the organisation's objectives, policies and legal requirements.
		5.5	Present, negotiate and agree these plans with <b>stakeholders</b> .
6.	Obtain resources.	6.1	Ask for resources that support activities in their area of responsibility.
		6.2	Negotiate and reach agreement with suppliers for resources.
		6.3	Agree amendments to plans with <b>stakeholders</b> when they cannot obtain the required and / or planned resources.
7.	Ensure the availability of resources.	7.1	Choose resources from a range of suppliers to ensure adequate competition and continuity of supplies.
		7.2	Monitor the quality and quantity of supplies.
		7.3	Obtain supplies that meet the organisation's requirements.
		7.4	Deal with any problems with supplies and supply chains
		7.5	Keep records of supplies.
8.	Monitor the use of resources.	8.1	Monitor the quality of resources.
		8.2	Take corrective action to deal with any deviations from plans.
		8.3	Keep and be prepared to share records relating to the use of resources with relevant <b>stakeholders</b> .

**Assessment Guidance:**

This unit is about managing resources including physical resources such as equipment, facilities and consumables. This unit also covers personnel resources which are viewed as assets in this context.

**Assessment guidance notes to specific criteria within learning outcomes****Stakeholders**

All must be covered when assessing for competence.

- team members.
- colleagues working at the same level.
- higher level managers or supervisors.
- people outside the organisation.

**Resources**

All must be covered when assessing for both competence and knowledge.

- overlay.
- human resources (employees, volunteers, contractors).
- consumables.

**Additional Information:****Changed circumstances**

Any incident occurrence or event that may require the venue owner or event organiser to change update or modify the event plans. Such circumstances may include, weather conditions, new or additional risks or threats, revised UK threat level.

During delivery and assessment of this unit, it is expected that the below criteria are considered where possible.

**Equality, diversity and inclusion (Equality Act 2010)**

It is anticipated that organisations will have procedures and guidelines for their safety staff to follow that will satisfy the following requirements as a minimum:

- different physical needs.
- different cultural needs.
- language needs.
- beliefs.

**Safety, security and service**

It is expected that all services carried out at spectator events and crowded places are done so in line with the below measures:

- **Safety measures:** any measure designed and implemented with the primary aim of protecting the health and well-being of all client groups who attend or participate in events.
- **Security measures:** any measure designed and implemented with the primary aim of preventing, reducing the risk and/or responding to any criminal or unlawful activity or disorder committed in connection with events.
- **Service measures:** any measure designed and implemented with the primary aim of making all client groups feel comfortable, appreciated and welcome when attending events.

### UK terrorism threat levels

It is expected that senior stewards, safety officers and similar staff holding overall responsibility for the safety and security of events will be familiar with the current UK terrorism threat levels.

The threat level indicates the likelihood of a terrorist attack in the UK.

The level is set by the Joint Terrorism Analysis Centre and the Security Service (MI5). Threat levels do not have an expiry date, but they can change at any time as different information becomes available to security agents.

Information on the most up to date levels can be found on this link:

<https://www.gov.uk/terrorism-national-emergency>