

Unit Title: Using The Internet
Unit Level: Level 1
Unit Credit Value: 3
GLH: 20
LASER Unit Code: WJH164
Ofqual Unit Code: Y/650/1752

This unit has 5 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Be able to establish a connection with a network.	1.1	Identify at least two ways of connecting to the internet using a desktop/laptop computer, or mobile device.
		1.2	Identify a network to access.
		1.3	Connect to the internet using a desktop/laptop computer, or mobile device.
2.	Be able to navigate online.	2.1	Use a common browser to navigate to a specified webpage or website.
		2.2	Identify when and how to change browser settings to enhance accessibility of browsing software.
		2.3	Use the browser tools to adjust accessibility to meet the needs of a specified user.
		2.4	Outline how in-built browser help facilities software can assist a user.
3.	Be able to use a common search engine to find information online.	3.1	List examples of search techniques for at least two different purposes.
		3.2	Use at least two search techniques to find specific information.
		3.3	Identify the purpose of bookmarking tools in web-browsing software.
		3.4	Use bookmarking tools to save information.
		3.5	Download images, files, and other media using a common web-browsing software.
4.	Be able to use the internet to share information and files.	4.1	List different ways of using the internet to communicate information between individuals or organisations.
		4.2	Show how to share a file online with another user.
		4.3	Use interactive website elements including forms.
		4.4	Identify opportunities to post or publish material to websites for at least two different purposes.

Unit Title: Using The Internet
Unit Level: Level 1
Unit Credit Value: 3
GLH: 20
LASER Unit Code: WJH164
Ofqual Unit Code: Y/650/1752

5.	Understand the need for safe practices when working online.	5.1	Identify at least two threats to online security.
		5.2	List ways of minimising own risk to online security threats and fraud.
		5.3	Outline ways a user can work responsibly when working online.
		5.4	List reasons for taking precautions to ensure online safety.
		5.5	List at least two pieces of legislation and/or policies that govern online safety.

Assessment Guidance:

2.1 List of websites can be provided, including organisation's own website, or trusted national/regional websites such as BBC News.

2.3 A user persona with specific needs can be provided indicating the need for using the browser accessibility settings (such as high contrast, text scaling, and audio support).

3.1 & 3.2 Assessment could include narrowing the searching terms and could include the use of:

- Explicit phrasing
- Exclusion of words
- Words in a title
- Specified file types

4.1 A minimum of three different ways should be listed.

4.2 *Online* file sharing tool to be used. The use of an email attachment would be 'sending' and not 'sharing.'

4.4 Examples of purposes could include:

- Educational purposes
- Business scenarios
- Social media
- Blogging

Additional Information:

--

Unit Title:	Using The Internet
Unit Level:	Level 1
Unit Credit Value:	3
GLH:	20
LASER Unit Code:	WJH164
Ofqual Unit Code:	Y/650/1752