

Unit Title: Writing With Meaning
Unit Level: Entry 1
Unit Credit Value: 3
GLH: 30
LASER Unit Code: WJF554
Ofqual Unit Code: T/507/6382

This unit has 3 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Be able to produce a simple piece of text.	1.1	Produce a draft piece of text for a stated purpose.
2.	Be able to review own draft for purpose and meaning.	2.1	Check text meets stated purpose.
		2.2	Check text for meaning.
3.	Be able to check accuracy of spelling and punctuation.	3.1	Check own writing for: a) punctuation b) spelling.

Assessment Guidance:

- 1.1 A Minimum of two documents with two different purposes and audiences.
- 3.1 a) Punctuation at this level includes accurate use of capital letters and full stops.
- 3.1 b) Accuracy of spelling at this level must include key personal details and familiar words.

Additional Information:

NA