

**Unit Title:** Undertaking An Interview  
**Unit Level:** Entry 1  
**Unit Credit Value:** 2  
**GLH:** 20  
**LASER Unit Code:** WJF526  
**Ofqual Unit Code:** K/504/3816

This unit has 3 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Know how to prepare for an interview.	1.1	State what an interview is.
		1.2	State one thing to prepare before an interview.
		1.3	Give an example of a question that might be asked at an interview.
		1.4	Suggest an answer.
2.	Know how to present oneself at an interview.	2.1	State how they would dress.
		2.2	State how they would behave.
3.	Know how to respond to interview questions.	3.1	Answer questions in interview situation.
		3.2	Ask a question at interview.

**Assessment Guidance:**

All assessment activities and decisions must be made in light of the QCF Entry Level Descriptors relevant to this unit.

**Additional Information:**

NA