

Unit Title: Understanding A Pay Slip
Unit Level: Entry 3
Unit Credit Value: 1
GLH: 10
LASER Unit Code: WJF523
Ofqual Unit Code: Y/504/1673

This unit has 3 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Be able to recognise a pay slip.	1.1	Identify a pay slip.
		1.2	Identify key features of a pay slip.
2.	Know why a pay slip is issued.	2.1	Identify why a pay slip is issued.
		2.2	Know when a pay slip is issued.
		2.3	Know how often a pay slip is issued.
		2.4	Identify why someone may not receive a pay slip.
3.	Be able to recognize given items on a pay slip.	3.1	Locate two given items on a pay slip.

Assessment Guidance:
NA

Additional Information:
NA