

Unit Title: Understanding And Achieving Personal Learning Goals
Unit Level: Entry 3
Unit Credit Value: 3
GLH: 30
LASER Unit Code: WJC793
Ofqual Unit Code: Y/506/0773

This unit has 6 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Understand learning goals.	1.1	Give an example of own: a) achievement b) skill c) interest.
		1.2	State a personal goal.
		1.3	Consider a range of options and choose a learning goal which will help achieve a personal goal.
2.	Be able to communicate opportunities and practical issues involved in pursuing learning goals.	2.1	Identify an opportunity, which will help to achieve a learning goal.
		2.2	Identify something important about this opportunity by choosing one item from the following list: a) what will it cost b) what else will have to be paid for c) how long it will take to complete d) how often the attendance will be e) what travel will be required f) how it will fit with commitments to others.
		2.3	Identify whether additional support will be needed for one of the following: finance, study skills, literacy, numeracy, language, childcare, special needs, dealing with personal matters, information technology.
3.	Be able to plan a programme to achieve learning goals.	3.1	Identify something about the content of the learning programme taking into account one of the following factors: a) mode of learning b) the way in which s/he prefers to learn.
		3.2	Name a resource or source of help needed to complete the learning programme.

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		3.3	Record: a) a learning goal b) a learning opportunity leading towards that goal c) a date to think again about what s/he is doing.
4.	Understand learning and the learning environment.	4.1	Identify one thing that is important about the way or place in which s/he learns.
5.	Be able to follow the learning programme.	5.1	State: a) if s/he has followed the learning programme b) if s/he has had any difficulties.
		5.2	Identify a learning achievement within the programme.
6.	Be able to review the plan to achieve personal goals.	6.1	Record a key step that has been taken towards a personal goal.
		6.2	Record a key step to be taken towards a next personal goal.

Assessment Guidance:

NA

Additional Information:

NA
