

Unit Title: Oral Presentation Skills
Unit Level: Level 1
Unit Credit Value: 3
GLH: 27
LASER Unit Code: WJC522
Ofqual Unit Code: K/506/0700

This unit has 3 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Understand strategies and techniques for oral presentations.	1.1	Give examples of strategies or techniques which can be used to support an effective oral presentation, including: (a) speaking skills (b) presentation styles (c) supporting aids (d) body language.
		1.2	Give reasons why it is important to consider using these strategies and techniques when asked to carry out an oral presentation.
2.	Be able to plan an oral presentation taking into account purpose and audience.	2.1	Identify the content for a proposed oral presentation on a familiar subject.
		2.2	Outline the structure of the presentation taking into account: (a) who it's for (b) the purpose of the presentation (c) how long you have (d) appropriate strategies and techniques (e) availability of audio visual aids.
3.	Know how to give an oral presentation taking into account purpose and audience.	3.1	Use appropriate oral presentation skills to give a short oral presentation to a group on a familiar subject.

Assessment Guidance:

NA

Additional Information:

NA