

Unit Title: Using Mobile IT Devices
Unit Level: Level 1
Unit Credit Value: 2
GLH: 15
LASER Unit Code: WJC399
Ofqual Unit Code: H/506/0372

This unit has 4 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Be able to set up a mobile device to meet needs.	1.1	Set up a mobile device for use.
		1.2	Use mobile device interface features effectively.
		1.3	Identify when and how to adjust device settings.
		1.4	Adjust device settings to meet needs.
		1.5	Identify any specific health and a safety issues associated with the use of mobile devices.
		1.6	Follow guidelines and procedures for the use of mobile devices.
2.	Be able to use applications and files on a mobile device.	2.1	Identify the different applications on a mobile device and what they can be used for.
		2.2	Select and use applications and files on a mobile device for an appropriate purpose.
		2.3	Input data accurately into a mobile device.
		2.4	Organise, store and retrieve data on a mobile device.
3.	Be able to transfer data to and from a mobile device.	3.1	Identify different types of secure connection methods that can be used between mobile devices.
		3.2	Transfer information to and from a mobile device.
		3.3	Recognise copyright and other constraints on the use and transfer of information.
		3.4	Outline why it is important to stay safe, keep information secure and respect others when using a mobile device.
		3.5	Keep information secure when using a mobile device.
4.	Be able to maintain the performance of a mobile device.	4.1	Identify factors that can affect performance of a mobile device.
		4.2	Use appropriate techniques to maintain the performance of a mobile device.

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	4.3	Identify common problems that occur with mobile devices and what causes them.
	4.4	Identify what types of problem with a mobile device can be solved, and when and where it is best to get expert advice.
	4.5	Use available resources to respond quickly and appropriately to common mobile device problems.

Assessment Guidance:
NA

Additional Information:
NA