

Unit Title: Applying For Jobs And Courses
Unit Level: Entry 2
Unit Credit Value: 2
GLH: 20
LASER Unit Code: WJB334
Ofqual Unit Code: R/504/1297

This unit has 2 learning outcomes.

| LEARNING OUTCOMES | | ASSESSMENT CRITERIA | |
|-------------------|---|---------------------|--|
| The learner will: | | The learner can: | |
| 1. | Know how to apply for a job or course. | 1.1 | Indicate a way of applying for a job or course. |
| | | 1.2 | Indicate the information needed to complete an application. |
| 2. | Know what information to use to support an application for a job or course. | 2.1 | Select, from given material, two pieces of relevant information to support an application for a given job or course. |
| | | 2.2 | Indicate two pieces of information that can be used to support an application for a given job or course. |

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| Assessment Guidance: |
| NA |

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| Additional Information: |
| NA |