

Unit Title: Working With Colleagues
Unit Level: 1
Unit Credit Value: 1
GLH: 6
LASER Unit Code: WJB120
Ofqual Unit Code: L/502/3610

This unit has 1 learning outcome.

| LEARNING OUTCOMES | | ASSESSMENT CRITERIA | |
|-------------------|--|---------------------|---|
| The learner will: | | The learner can: | |
| 1. | Know how to work with colleagues in a courteous, respectful and supportive manner. | 1.1 | Identify situations when they will need to work with different people that are not part of their immediate team in their place of work. |
| | | 1.2 | Identify why it might be different working with these people, giving three examples. |
| | | 1.3 | Use appropriate communication skills and techniques to work collaboratively with someone not in their immediate team. |
| | | 1.4 | Demonstrate they can be respectful of colleagues. |
| | | 1.5 | Demonstrate they can be supportive of their colleagues' thoughts, opinions and contributions. |
| | | 1.6 | Recognise and respect their colleagues' diversity, individual differences and points of view. |

Assessment Guidance:

NA

Additional Information:

NA