

**Unit Title:** Punctuation And Grammar Skills  
**Unit Level:** Level 1  
**Unit Credit Value:** 2  
**GLH:** 18  
**LASER Unit Code:** WJA454  
**Ofqual Unit Code:** L/503/3392

This unit has 2 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Be able to use punctuation to aid understanding.	1.1	Use commas correctly to punctuate sentences in different contexts.
		1.2	Use punctuation so that meaning is clear.
2.	Be able to use grammar to aid understanding.	2.1	Identify complete sentences, including some with clauses.
		2.2	Use correct subject/verb agreement.
		2.3	Use correct tense to meet the purpose of the text.

**Assessment Guidance:**

NA

**Additional Information:**

NA