

Unit Title: Preparing For An Interview
Unit Level: Level 1
Unit Credit Value: 1
GLH: 9
LASER Unit Code: CAN096
Ofqual Unit Code: K/602/5956

This unit has 2 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Understand the purpose of an interview.	1.1	Outline the purpose of an interview for both interviewer and interviewee.
		1.2	Identify two questions an interviewer might ask at an interview and state why.
		1.3	Identify two questions an interviewee might ask at an interview and state why.
2.	Understand how to promote self at an interview.	2.1	Outline how skills, knowledge, experiences and interests can be used to promote self effectively in an interview situation.
		2.2	Name two items to include in a portfolio of evidence for a given interview and say why they are appropriate.

Assessment Guidance:

NA

Additional Information:

NA