

## LASER Level 2 Certificate for Getting Into Employment

## **Rules of Combination**

To achieve the LASER Level 2 Certificate for Getting Into Employment the learner must achieve a minimum of 13 credits. 5 credits must be taken from the 2 mandatory units in the Mandatory Unit Group. The remaining 8 credits must be taken from units in the Optional Unit Group.

## **Mandatory Unit Group**

Unit title	LASER Unit code	Ofqual Unit code	Credit value	Unit level	Sector	
Preparing To Achieve Own Job Goals	WJB079	H/503/1566	2	L2	14.2 Preparation for Work	View unit
Promoting yourself and preparing for a job interview	WJB080	M/503/1568	3	L2	14.2 Preparation for Work	View unit

## **Optional Unit Group**

Unit title	LASER Unit code	Ofqual Unit code	Credit value	Unit level	Sector	
Creative Thinking	WJB093	R/502/3558	1	L2	14.2 Preparation for Work	View unit
Dealing With Your First Days at Work	WJB083	J/502/3539	1	L2	14.2 Preparation for Work	View unit
Effective Thinking	WJD825	Y/506/8341	1	L2	14.1 Foundations for Learning and Life	View unit
Following Instructions	WJB097	K/502/3565	1	L2	14.2 Preparation for Work	View unit
ICT for Employment	WJB096	D/502/3563	2	L2	14.2 Preparation for Work	View unit
Managing a Project	WJB104	Y/502/3562	2	L2	14.2 Preparation for Work	View unit
Managing Information	WJB092	L/502/3557	1	L2	14.2 Preparation for Work	View unit
Managing Your Time	WJB091	F/502/3555	1	L2	14.2 Preparation for Work	View unit
Organisational Products and Services	WJB087	L/502/3543	1	L2	14.2 Preparation for Work	View unit
Planning a Budget	WJB099	T/502/3567	2	L2	14.2 Preparation for Work	View unit
Presenting Information	WJB088	M/502/3552	2	L2	14.2 Preparation for Work	View unit
Presenting Yourself	WJB089	T/502/3553	2	L2	14.2 Preparation for Work	View unit
Problem Solving in a Place of Work	WJB081	A/502/3537	2	L2	14.2 Preparation for Work	View unit
Setting Your Targets	WJB090	A/502/3554	1	L2	14.2 Preparation for Work	View unit

Unit title	LASER Unit code	Ofqual Unit code	Credit value	Unit level	Sector	
Tackling Number Problems	WJB100	A/502/3568	2	L2	14.2 Preparation for Work	View unit
Understanding and Coping with Change	WJB094	Y/502/3559	1	L2	14.2 Preparation for Work	View unit
Understanding Innovation	WJB095	L/502/3560	1	L2	14.2 Preparation for Work	View unit
Understanding Motivation	WJB085	F/502/3541	1	L2	14.2 Preparation for Work	View unit
Understanding Work Principles	WJB086	J/502/3542	1	L2	14.2 Preparation for Work	View unit
Understanding Your Customers	WJB084	A/502/3540	1	L2	14.2 Preparation for Work	View unit
Understanding Your Responsibilities in the Workplace	WJB098	M/502/3566	1	L2	14.2 Preparation for Work	View unit
Valuing and Supporting Others	WJB101	T/502/3570	1	L2	14.2 Preparation for Work	View unit
Working in a Team	WJB082	F/502/3538	2	L2	14.2 Preparation for Work	View unit
Working With Managers	WJB102	J/502/3573	1	L2	14.2 Preparation for Work	View unit