

LASER Level 1 Certificate for Getting Into Employment

14.1 Foundations for Learning and Life

| Unit title | LASER Unit code | Unit code | Credit value | Unit level | |
|--|-----------------|------------|--------------|------------|---|
| Appraisals and Setting Targets | CAL621 | D/600/9902 | 3 | L1 | View unit specification |
| Contribute to and Make Use of Information, Advice and Guidance | CAL952 | T/600/9906 | 3 | L1 | View unit specification |
| Dealing with Change | CAL954 | F/600/9908 | 3 | L1 | View unit specification |
| Dealing with Difficult Situations | CAL956 | R/600/9945 | 1 | L1 | View unit specification |
| Getting the Most Out of Training | CAL970 | R/600/9914 | 1 | L1 | View unit specification |
| Oral Presentation Skills | CAM081 | H/600/9920 | 3 | L1 | View unit specification |
| Planning for Progression | CAM083 | T/600/9923 | 1 | L1 | View unit specification |
| Recognising and Supporting Equality and Diversity at Work | CAM089 | F/600/9925 | 3 | L1 | View unit specification |
| Speaking and Listening at Work | CAM095 | R/600/9928 | 3 | L1 | View unit specification |
| Supporting Workers Whose First Language is not English | CAM097 | M/601/0035 | 3 | L1 | View unit specification |
| Transferable Skills and Training Needs | CAM099 | Y/600/9929 | 3 | L1 | View unit specification |
| Understanding Cultural Differences | CAM101 | A/601/0037 | 3 | L1 | View unit specification |
| Using ICT to Support Writing | CAM107 | K/600/9935 | 1 | L1 | View unit specification |
| Working as a Team | CAM108 | M/600/9936 | 1 | L1 | View unit specification |
| Working With Others | CAM109 | A/600/9938 | 1 | L1 | View unit specification |
| Writing for Different Purposes | CAM110 | F/600/9939 | 3 | L1 | View unit specification |
| Writing Needs at Work | CAM111 | T/600/9940 | 1 | L1 | View unit specification |
| Writing Notes and Memos | CAM112 | A/600/9941 | 1 | L1 | View unit specification |

14.2 Preparation for Work

| Unit title | LASER Unit code | Unit code | Credit value | Unit level | |
|---------------------------------|-----------------|------------|--------------|------------|---|
| Being Managed by Others | WJB122 | Y/502/3612 | 1 | L1 | View unit specification |
| Being Safe and Healthy at Work | WJB121 | M/502/3616 | 2 | L1 | View unit specification |
| Business and Customer Awareness | WJB107 | T/502/3584 | 2 | L1 | View unit specification |
| Coping with Change | WJB118 | T/502/3598 | 1 | L1 | View unit specification |
| Creative Thinking | WJB119 | A/502/3599 | 1 | L1 | View unit specification |
| Handling Information at Work | WJB117 | M/502/3597 | 1 | L1 | View unit specification |
| How to Keep Improving | WJB112 | R/502/3592 | 1 | L1 | View unit specification |
| Managing Your Time | WJB116 | K/502/3596 | 2 | L1 | View unit specification |

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|--|------------------------|------------------|---------------------|-------------------|---|
| Preparing To Achieve Own Job Goals | WJB105 | F/503/1557 | 2 | L1 | View unit specification |
| Presenting Information | WJB113 | Y/502/3593 | 2 | L1 | View unit specification |
| Presenting Yourself for Work | WJB114 | D/502/3594 | 2 | L1 | View unit specification |
| Problem Solving at Work | WJB108 | A/502/3585 | 2 | L1 | View unit specification |
| Promoting Yourself And Preparing For A Job Interview | WJB106 | F/503/1560 | 3 | L1 | View unit specification |
| Setting Yourself Targets | WJB115 | H/502/3595 | 1 | L1 | View unit specification |
| Understanding Motivation | WJB111 | L/502/3591 | 1 | L1 | View unit specification |
| Understanding Your Customers | WJB110 | J/502/3590 | 1 | L1 | View unit specification |
| Working in a Team | WJB109 | F/502/3586 | 2 | L1 | View unit specification |
| Working with Colleagues | WJB120 | L/502/3610 | 1 | L1 | View unit specification |