

New Teacher Training Qualification

Award in Education and Training L3

(replacement for PTTLS L3 and 4 which expires Dec 2013)

This new QCF Ofqual approved qualification is designed for those who wish to gain a formal teaching qualification and are currently, or intend shortly, to be involved in the areas of tutoring; training; teaching; mentoring or assessing.

It offers both flexible training for those not wishing to follow a formal teaching career route and preparation for progression on to the L4 Certificate in Education and Training.

The 12 credit course is run over four days, 10.00am – 15.30pm and covers:

- Understanding the Roles, Responsibilities and Relationships in Education and Training.
- Understanding Assessment in Education and Training.
- Understanding and Using Inclusive Teaching and Learning Approaches in Education and Training.
- Facilitate Learning and Development in Groups.

All trainee teachers joining this qualification programme will undertake an initial assessment of skills in English, Mathematics and ICT. There are no other nationally agreed entry requirements.

Dates, Venues and Costs

Venue	Dates	Cost
Addlestone	6 February 2014, 13 February 2014, 20 February 2014 and 20 March 2014	£399.00

To book your place on this training course please complete the booking form overleaf

Please contact Karen Mansfield k.mansfield@laser-awards.org.uk / 01932 569894 for more information or to discuss your training requirements.

Booking Form

Award in Education and Training L3

First Name: _____

Last Name: _____

Area of responsibility
(if applicable): _____

Organisation:
(if applicable): _____

Address: _____

Postcode: _____

Telephone: _____

Email: _____

Preferred Location & Date:

An invoice will be issued upon receipt of this booking form.

PO Number (if applicable):

Please supply invoicing details below, if different from above.

N.B. Invoices are emailed so please provide an email address for your finance department.

Please indicate if you are a current LASER customer Yes No

Cancellation and Transfer Policy

Due to the preparation costs involved, the following cancellation charges will apply to all courses:

Withdrawal from any course

- Within 1 month of its commencement – 50% of the full cost of the course
- Within 5 working days of its commencement - Full fee per person

Cancellations must be made in writing to: k.mansfield@laser-awards.org.uk and will be acknowledged by a confirmation email.

Transfer of your place may be made free of charge to one other date.

Transfers must be notified in writing to k.mansfield@laser-awards.org.uk at least one calendar month prior to the course commencing.

Transfers received after this period will be considered as a cancellation and the cancellation policy will be applied.

Substitutions may be made at any time prior to the course starting subject to candidate suitability.

A full refund of a course fee will be made if the course is cancelled by LASER

Please return this form to: **Karen Mansfield at Laser Awards, The Runnymede Centre, Chertsey Road, Addlestone, Surrey KT15 2EP OR email your details requesting a place to k.mansfield@laser-awards.org.uk**

