Unit Title:	**Website Software**
Unit Level:	**Level 2**
Unit Credit Value:	**4**
GLH:	**30**
LASER Unit Code:	**CAJ041**
Ofqual Unit Code:	**R/502/4631**

This unit has 3 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		**The learner can:**	
1.	Create structures and styles for websites.	1.1	Describe what website content and layout will be needed for each page.
		1.2	Plan and create web page templates to layout.
		1.3	Select and use website features and structures to help the user navigate round web pages within the site.
		1.4	Create, select and use styles to keep the appearance of web pages consistent and make them easy to understand.
		1.5	Describe how copyright and other constraints may affect the website.
		1.6	Describe what access issues may need to be taken into account.
		1.7	Describe what file types to use for saving content.
		1.8	Store and retrieve files effectively, in line with local guidelines and conventions where available.
2.	Use website software tools to prepare content for websites.	2.1	Prepare content for web pages so that it is ready for editing and formatting.
		2.2	Organise and combine information needed for web pages including across different software.
		2.3	Select and use appropriate editing and formatting techniques to aid both clarity and navigation.
		2.4	Select and use appropriate development techniques to link information across pages.
		2.5	Change the file formats appropriately for content.
		2.6	Check web pages meet needs, using IT tools and making corrections as necessary.
3.	Publish websites.	3.1	Select and use appropriate testing methods to check that all elements of websites are working as planned.

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		3.2	Identify any quality problems with websites and how to respond to them.
		3.3	Select and use an appropriate programme to upload and publish the website.
		3.4	Respond appropriately to problems with multiple page websites.

Assessment Guidance:
See IT User Assessment Strategy available from www.e-skills.com.

Additional Information:
NA