

Unit Title: Using The Internet
Unit Level: Level 1
Unit Credit Value: 3
GLH: 20
LASER Unit Code: CAI945
Ofqual Unit Code: T/502/4296

This unit has 5 learning outcomes.

| LEARNING OUTCOMES | | ASSESSMENT CRITERIA | |
|-------------------|---|---------------------|--|
| The learner will: | | The learner can: | |
| 1. | Connect to the internet. | 1.1 | Identify different types of connection methods that can be used to access the Internet. |
| | | 1.2 | Access the Internet or intranet. |
| 2. | Use browser software to navigate web pages. | 2.1 | Use browser tools to navigate webpages. |
| | | 2.2 | Identify when to change browser settings to aid navigation. |
| | | 2.3 | Adjust browser settings to meet needs. |
| | | 2.4 | Use browser help facilities. |
| 3. | Use browser tools to search for information from the internet. | 3.1 | Select and use appropriate search techniques to locate information. |
| | | 3.2 | Outline how information meets requirements. |
| | | 3.3 | Use references to make it easier to find information another time. |
| | | 3.4 | Download and save different types of information from the Internet. |
| 4. | Use browser software to communicate information online. | 4.1 | Select and use tools and techniques to communicate information online. |
| | | 4.2 | Use browser tools to share information sources with others. |
| | | 4.3 | Submit information online using forms or interactive sites. |
| | | 4.4 | Identify opportunities to post or publish material to websites. |
| 5. | Follow and understand the need for safety and security practices when working online. | 5.1 | Identify the threats to user safety when working online. |
| | | 5.2 | Outline how to minimise internet security risks. |
| | | 5.3 | Work responsibly and take appropriate safety and security precautions when working online. |
| | | 5.4 | Keep personal information secure. |
| | | 5.5 | Follow relevant laws, guidelines and procedures for the use of the Internet. |

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| Assessment Guidance: |
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| See IT User Assessment Strategy available from www.e-skills.com |
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| Additional Information: |
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