

Unit Title: Using Mobile IT Devices
Unit Level: Level 1
Unit Credit Value: 2
GLH: 15
LASER Unit Code: CAI943
Ofqual Unit Code: H/502/4374

This unit has 4 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Set up the mobile device to meet needs.	1.1	Set up the mobile device for use.
		1.2	Use mobile device interface features effectively.
		1.3	Identify when and how to adjust device settings.
		1.4	Adjust device settings to meet needs.
		1.5	Identify any specific health and safety issues associated with the use of mobile devices.
		1.6	Follow guidelines and procedures for the use of mobile devices.
2.	Use applications and files on the mobile device.	2.1	Identify the different applications on the mobile device and what they can be used for.
		2.2	Select and use applications and files on the mobile device for an appropriate purpose.
		2.3	Input data accurately into a mobile device.
		2.4	Organise, store and retrieve data on a mobile device.
3.	Transfer data to and from the mobile device.	3.1	Identify different types of secure connection methods that can be used between devices.
		3.2	Transfer information to and from a mobile device.
		3.3	Recognise copyright and other constraints on the use and transfer of information.
		3.4	Identify why it is important to stay safe, keep information secure and to respect others when using a mobile device.
		3.5	Keep information secure when using a mobile device.
4.	Maintain the performance of the mobile device.	4.1	Identify factors that can affect performance of the mobile device.
		4.2	Use appropriate techniques to maintain the performance of the mobile device.

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		4.3	Identify common problems that occur with mobile devices and what causes them.
		4.4	Identify when to try to solve a problem and where to get expert advice.
		4.5	Use available resources to respond quickly and appropriately to common device problems.

Assessment Guidance:

See IT User Assessment Strategy available from www.e-skills.com

Additional Information:

NA
