

Unit Title: Multimedia Software
Unit Level: Level 2
Unit Credit Value: 4
GLH: 30
LASER Unit Code: CAJ036
Ofqual Unit Code: D/502/4616

This unit has 4 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Plan the content and organisation of multimedia products to meet needs.	1.1	Describe the type of multimedia outcome needed and the specification that it must meet.
		1.2	Select and use appropriate techniques to plan and communicate the content, design and layout of multimedia products.
		1.3	Identify how the different elements of the content will be sourced and how they will relate in the design layout.
		1.4	Plan the use of interactive features and transitions to meet needs.
		1.5	Describe how copyright and other constraints affect use of own and others' information.
2.	Obtain, input and combine content to build multimedia outcomes.	2.1	Select and use an appropriate combination of input device, software and input techniques to obtain and input relevant content for multimedia outcomes.
		2.2	Combine information of different types or from different sources for multimedia outcomes.
		2.3	Describe the file format and storage media to use.
		2.4	Store and retrieve multimedia files effectively, in line with local guidelines and conventions where available.
3.	Use multimedia software tools to edit and format multimedia content to meet requirements.	3.1	Select and use appropriate techniques to edit and format multimedia outcomes.
		3.2	Manipulate images and graphic elements accurately.
		3.3	Check multimedia outcomes meet needs, using IT tools and making corrections as necessary.
		3.4	Adjust outcomes in response to any identified quality problems.

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4.	Play and present multimedia outcomes.	4.1	Described what combination of display device and software to use for displaying different multimedia file formats.
		4.2	Select and use appropriate software for displaying multimedia outcomes.
		4.3	Select and use appropriate navigation techniques and playback controls to suit the files.
		4.4	Adjust the display settings of the software and display device to present outcomes effectively.

Assessment Guidance:

See IT User Assessment Strategy available from www.e-skills.com.

Additional Information:

NA