Unit Title: **Multimedia Software**
Unit Level: **Level 1**
Unit Credit Value: **3**
GLH: **20**
LASER Unit Code: **CAI934**
Ofqual Unit Code: **Y/502/4615**

This unit has 4 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		**The learner can:**	
1.	Plan the content and organisation of multimedia products to meet needs.	1.1	Use simple techniques to plan the content and organisation of multimedia products.
		1.2	Identify the type of multimedia outcome to meet requirements.
		1.3	Identify what is required in the specification.
		1.4	Identify copyright or other constraints for using others' information.
2.	Obtain, input and combine content to build multimedia outcomes.	2.1	Select and use an appropriate input device to enter content for multimedia outcomes.
		2.2	Combine information of different types or from different sources for multimedia outcomes.
		2.3	Identify the file format and storage media to use.
		2.4	Select and use appropriate software to write multimedia files.
		2.5	Store and retrieve multimedia files effectively, in line with local guidelines and conventions where available.
3.	Use multimedia software tools to edit and format multimedia content to meet requirements.	3.1	Select and use appropriate techniques to edit and format multimedia outcomes.
		3.2	Manipulate images and graphic elements accurately.
		3.3	Check multimedia outcomes meet needs, using IT tools and making corrections as necessary.
4.	Play and present multimedia outcomes.	4.1	Identify what display device to use for multimedia outcomes.
		4.2	Use appropriate techniques to navigate and display multimedia outcomes.
		4.3	Control the playback of multimedia files.
		4.4	Adjust display settings to meet needs.

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Assessment Guidance:
See IT User Assessment Strategy available from www.e-skills.com

Additional Information:
NA