

**Unit Title:** Understanding Rights And Responsibilities At Work  
**Unit Level:** Entry 2  
**Unit Credit Value:** 3  
**GLH:** 30  
**LASER Unit Code:** WJB327  
**Ofqual Unit Code:** K/504/3833

This unit has 5 learning outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
1.	Know employees have rights.	1.1	Give an example of an employee's right.
		1.2	Give an example of how the rights of others should be respected.
2.	Know employers have rights.	2.1	Give an example of what an employer has a right to expect from their employees.
3.	Know employees have responsibilities.	3.1	Give an example of a responsibility an employee has to their employer.
		3.2	Give an example of a responsibility an employee has to their colleagues.
		3.3	Give an example of a responsibility an employee has to themselves.
4.	Know employers have responsibilities.	4.1	Give examples of responsibilities an employer has to their employees.
5.	Know what to do if an employee is unsure of their rights.	5.1	Identify a source of help for employees for problems with their rights at work.

**Assessment Guidance:**

All assessment activities and decisions must be made in light of the QCF Entry Level Descriptors relevant to this unit.

**Additional Information:**

NA